

**WINDSOR CHARTER TOWNSHIP BOARD**

**RESOLUTION No. 24-002  
CODE ENFORCEMENT RESOLUTION ESTABLISHING FEES**

The following Fee Schedules shall replace the existing building, electrical, mechanical, and plumbing fee schedules for Windsor Charter Township (“Township”).

**BUILDING FEES AND PLAN REVIEW FEES**

Building permits and plan review fees are based on the total cost of improvement, which is in turn based estimated construction cost based on the most current published I.C.C. valuation data report in effect (published February and August of each year) subject to a Permit Fee Multiplier as established on an annual basis. For projects that are not readily accounted for under the aforementioned cost table, at the discretion of the Building Official, a declaration of value may be accepted from the petitioner for building permit. The Building Official is not obligated to accept the declaration but able to utilize in the determination of total cost of improvement.

**Residential Building Permit:**

Residential (One & Two Family) Structures (New Houses, Additions, Finishing, etc.)

*Base Fee:* \$65.00 for first \$1,000 of value or valuation up to and including \$1,000; and \$6.00 per \$1,000 of valuation or fraction thereof based on the following schedule:

<i>All Finished Floors (new houses and additions)</i> .....	<i>\$ 97.00 per square foot</i>
<i>Manufactured Houses</i> .....	<i>\$ 50.00 per square foot</i>
<i>Crawl Spaces</i> .....	<i>\$ 10.00 per square foot</i>
<i>Below Grade Basements (un-finished)</i> .....	<i>\$ 18.00 per square foot</i>
<i>Walk-out Basements (un-finished)</i> .....	<i>\$ 18.00 per square foot</i>
<i>Alterations (based on written contract cost)</i> .....	<i>\$ 8.00 per \$1,000.00 cost</i>

Residential Accessory Structures (*Detached Garage, Pole Barn, Decks, Porches, etc.*)

*Base Fee:* \$55.00 per \$1,000 of value or valuation up to and including \$1,000; and \$4.00 per \$1,000 of valuation or fraction thereof up to \$100,000; and \$2.00 per \$1,000 of valuation or fraction thereof over \$100,000.

<i>Decks (open)</i> .....	<i>\$ 30.00 per square foot</i>
<i>Decks (covered)</i> .....	<i>\$ 38.00 per square foot</i>
<i>Attached Garages</i> .....	<i>\$ 42.00 per square foot</i>
<i>Detached Garages</i> .....	<i>\$ 40.00 per square foot</i>
<i>Pole Buildings</i> .....	<i>\$ 40.00 per square foot</i>
<i>Car Ports (attached and detached)</i> .....	<i>\$ 38.00 per square foot</i>

Mobile Home Installation within a licensed Mobile Home Park (does not include Electrical, Mechanical, or Plumbing Permits).

- A. Singlewide.....\$ 180.00
- B. DoubleWide.....\$ 220.00

Residential Plan Review Fee for all single-family structures exceeding 3,500-sf. in livable floor area is required.

*Base Fee:* 0.0013 of the estimated valuation utilized for calculation of building permit fees, but not less than \$200.

**Commercial/Multi-Family/Industrial Building Permit:**

*Commercial/Multi-Family/Industrial*

*Base Fee:* \$100.00 per \$1,000 of value or valuation up to and including \$1,000; and \$6 per \$1,000 of valuation or fraction thereof.

*Plan Review Required*

*Base Fee:* 0.0013 of the estimated valuation utilized for calculation of building permit fees, but not less than \$200.

**Inspection Fees:** \$60.00 per required inspection and reinspection.

**Certificate of Occupancy:** \$60 if inspection is required independent of final inspection under current permit; \$20 if final inspection under current permit conducted in last six (6) months.

**Construction Board of Appeals:** \$100.00 application fee.

**Contractor Registration:** No fee.

**TRADES: ELECTRICAL, MECHANICAL AND PLUMBING FEES (PAGES 3-5)**

**Electrical Permit:**

No.	Description:	Per. Unit Fee.	No. Units	Total
1	Application Fee (non-refundable)	\$60.00		
2	Rough Inspection	\$60.00		
3	Final Inspection	\$60.00		
4	Grounding Inspection	\$60.00		
5	Service through 200 Amp.	\$60.00		
6	Over 200 Amp.	\$60.00		
7	Sub-Panel-Indoor	\$60.00		
8	Acc. Bldg. – UG/From House	\$60.00		
9	Smoke Detectors (ea)	\$5.00		
10	Number of Circuits (ea)	\$7.00		
11	Lighting Fixtures (per 25)	\$10.00		
12	Furnace – Unit Heater or AC	\$10.00		
13	Electrical Baseboard (ea)	\$10.00		
14	Power Outlets (ranges, dryers, etc.)	\$10.00		
15	Dishwasher, Garb. Disp, etc. (ea)	\$10.00		
<b>K.V.A. and H.P. RATED EQUIPMENT</b>				
16	Units up to 20 K.V.A. & H.P.	\$15.00		
17	Units 21 to 50 K.V.A. & H.P.	\$20.00		
18	Units 51 K.V.A. or H.P. and over	\$25.00		
<b>MISCELLANEOUS</b>				
19	Special/Safety Inspection	\$60.00		
20	Additional Inspection	\$60.00		
21	Evaluation	\$60.00		
<b>TOTAL FEE TO BE PAID</b>				

Plan Review- If plan review is required, the fee shall be 25% of building plan review fee.

**Mechanical Permit:**

No.	Description:	Per Unit	No. Units	Total
1	Application Fee (non-refundable)	\$60.00		
2	Rough Inspection	\$60.00		
3	Final Inspection	\$60.00		
4	Burners under 400,000 BTU's	\$60.00		
	Over 400,000 BTU's	\$60.00		
5	Solid Fuel Equipment/Water Heater	\$60.00		
6	Combined Fuel Furnaces	\$60.00		
7	Solar Equipment (Each Panel)	\$60.00		
<b>AIR CONDITIONING, REFRIGERATION AND HEAT PUMPS</b>				
8	Air Conditioning Units	\$55.00		
9	Heat Pumps	\$55.00		
<b>AIR HANDLERS; SELF-CONTAINED UNITS</b>				
10	Under 1,500 CFM	\$25.00		
	Over 1,500 CFM	\$55.00		
<b>DEDICATED VENT SYSTEMS</b>				
11	All Fuel Chimney	\$25.00		
12	Class "B" Vent	\$25.00		
13	Exhaust Fan – Kit., Bath, etc.	\$15.00		
14	Clothes Dryer	\$15.00		
<b>HEATERS – GAS FIRED, STEAM/HOT WATER</b>				
15	Unit Heater – Boiler	\$40.00		
16	Infra-Red Heater	\$40.00		
17	Pool Heaters	\$40.00		
<b>DUCT, GAS PIPING &amp; FIRE SUPPRESSION SYS. (Based on bldg.)</b>				
18	Duct System Under \$2,000	\$25.00		
	Each Additional \$2,000	\$10.00		
19	Duct, Underground Per Inspection	\$40.00		
20	Gas Piping/Main Lines	\$25.00		
21	Each Branch Opening	\$5.00		
22	Hydronic/Process-Piping Main Line	\$15.00		
23	Per Floor	\$250.00		
24	Hydronic Air Handler for Heating	\$25.00		
<b>MISCELLANEOUS</b>				
25	Humidifiers	\$15.00		
26	Electronic Air Cleaner w/ Washer	\$15.00		
27	Energy Conservation Device	\$15.00		
28	Water Heater-Gas, Elect. Or Oil	\$15.00		
29	LPG/Fuel Oil Installation	\$40.00		
30	Additional Lines	\$15.00		
31	Evaluation	\$60.00		
32	Additional Inspection	\$60.00		
33	Combination Htg./AC	\$60.00		
<b>TOTAL FEE TO BE PAID</b>				

Plan Review- If plan review is required, the fee shall be 25% of building plan review fee.

**Plumbing Permit:**

No.	Description:	Per Unit Fee.	No. Units	Total
1	Application Fee (non-refundable)	\$60.00		
2	Rough Inspection	\$60.00		
3	Final Inspection	\$60.00		
<b>FIXTURES, DRAINS, WATER CONNECTED APPLIANCES, STACKS</b>				
4	Fixtures, floor drains, special drains, water connected appliances (ea)	\$8.00		
5	Stacks (soil, waste, vent & conductor, ea.)	\$6.00		
6	Ejector pump	\$35.00		
<b>WATER SERVICE</b>				
7	Less than 2"	\$15.00		
	2" to 6"	\$35.00		
	Over 6"	\$65.00		
8	Water heater (gas or oil fired)	\$15.00		
9	Connection bldg, drain-bldg. sewers			
10	Water Softener	\$15.00		
<b>SEWERS (sanitary, storm or combined)</b>				
11	Less than 6"	\$10.00		
	6" or Over	\$30.00		
<b>WATER DISTRIBUTING PIPE (system)</b>				
12	¾" Water Distribution Pipe	\$10.00		
	1" Water Distribution Pipe	\$15.00		
	1 ¼" Water Distribution Pipe	\$20.00		
	1 ½" Water Distribution Pipe	\$25.00		
	2" Water Distribution Pipe	\$30.00		
	Over 2" Water Distribution Pipe	\$35.00		
<b>MISCELLANEOUS</b>				
13	Reduced pressure zone back-flow preventer (ea.)	\$15.00		
14	Additional inspection (ea.)	\$40.00		
15	Evaluation	\$50.00		
<b>TOTAL FEE TO BE PAID</b>				

Plan Review- If plan review is required, the fee shall be 25% of building plan review fee.

## MISCELLANEOUS FEES

**Investigation Fee:** An investigative/administrative fee of \$100.00 shall be charged to a person who commences construction or placement of a structure requiring a construction permit prior to obtaining a construction permit. Once submitted, the necessary construction permit will not be issued until receipt of the investigative/ administrative fee by the Building Department. Failure to obtain required permits on or before the specified date for compliance contained in a formal notice of violation will result in the pursuit of legal action.

**NOW THEREFORE BE IT RESOLVED** that the foregoing fee schedule shall be effective April 1, 2024.

APPROVED AND ADOPTED BY THE OF WINDSOR CHARTER TOWNSHIP BOARD ON THIS DATE, February 7, 2024.