



# CEMETERY RULES, REGULATIONS & FEES

Dimondale – Canal Rd.  
West Windsor – Nixon Rd.  
Pray – Vermontville Hwy.  
Skinner – M-99

The general rules and regulations apply to any person or persons entering the cemetery grounds for any purpose, including but not limited to persons owning burial rights, persons visiting Grave sites or attending ceremonies, and contractors performing work within the cemetery.

**Access to Cemetery Grounds is permitted between 7:00 am and dusk.**

## **SECTION 1**

### **DEFINITIONS**

**Administrator** – The person who administers the cemetery records and cemetery policy.

**Cemetery Office** – The office for cemetery records and Administration. The Cemetery office is located in the Township Clerk's Office at 405 W. Jefferson, Dimondale. Phone # 517-646-0772.

**Interment** – The placement of the remains of a deceased person.

**Lot** – An Area consisting of one or more cemetery plots.

**Lot Marker** – A marker used by cemetery personnel to locate corners of a lot.

**Marker/Monument** – A marker/monument is a stone or plaque, either flush or above the ground, indicating the given and/or family name(s) of the deceased. It is usually located on the west side of the plot.

**Plot** – The term plot shall apply to a space of sufficient size within a lot (per rules and regulations) to accommodate a burial(s).

**Public Service Director** – The person who is responsible for the maintenance of the cemetery grounds, ground preparation before and after interment, pouring of monument foundations, and enforcement of the Rules and Regulations of the cemetery.

## **SECTION 2**

### **GENERAL**

**A.** Vehicle entrance and exit to the cemetery shall be made at established drives only. Vehicles are to use established roads and not be driven on the lawn. Parking shall be in the streets and not in the grassy areas.

**B.** Speed limit within the cemetery shall be 10 miles per hour. Excessive speeds and unsafe or reckless driving within the cemetery is prohibited.

**C.** Windsor Charter Township shall not be liable for any personal or property damage caused by any person or vehicle, but rather damage caused by persons or vehicles within the cemetery grounds shall be the responsibility of the person, driver, and/or owner of the vehicle and may be subject to prosecution.

**D.** Motorized pleasure vehicles such as snowmobiles, go-carts, etc., shall not be permitted within the cemetery grounds at any time.

**E.** Animals are not permitted in the cemetery, unless they are confined within the vehicle (Service animals allowed). Interment of animals prohibited.

**F.** The consumption or use of intoxicating beverages or mind-altering drugs within the limits of the cemetery grounds is not permitted. Profanity or boisterous language, which disturbs the quiet and peaceful atmosphere of the cemetery, is prohibited.

**G.** The use of firearms in the cemetery is unlawful and prohibited except where firearms are used in conjunction with Township Authorized cemetery ceremonies.

**H.** Picking, mutilating, or disturbing flowers, trees, or shrubs, or anything of a memorial nature, is prohibited.

**I.** The Township shall not be responsible for the theft or damage to anything placed on cemetery lots or graves.

- J. Advertising in any form, either on Grave sites, memorials or in the cemetery shall be prohibited. However, monument companies may place a small, obscure company insignia on the base of monuments if they so desire.
- K. Chairs, Settees, and benches at the Grave sites are prohibited except during the burial Ceremony.
- L. Windsor Charter Township shall assume **NO** responsibility for damages, loss, or theft in the case of any marker, memorial, urn, shrub, planting, or other items.
- M. A dumpster is provided for the refuse of planting and non-biodegradable materials. Sod, dirt, and dead flowers shall be taken away or placed in the compost pile near the dumpster.
- N. Windsor Charter Township reserves the right to maintain all Grave sites, including, but not limited to, filling settled areas and reseeding of the same.
- O. The placement of stone, edging, wood borders, or similar materials anywhere within cemetery lots is prohibited.
- P. Permanent benches, chairs, etc., as well as toys, ornaments, metal designs, ceramic figurines, homemade markers, lights, etc., are prohibited. See Section 4-B.
- Q. Grave sites will be given to Windsor Charter Township Residents whose fixed, permanent, principal home (Domicile) has been in the Township for at least three (3) years at the time of death. At no time may these plots be sold, but may be transferred upon written, notarized notice to the Township Office. Residents of Twenty-Five (25) years or more become Residents for life.

### **SECTION 3**

#### **INTERMENTS**

- A. All funerals and interments within the cemetery grounds are under the direction of Windsor Charter Township's Public Service Director.
- B. Notice of funerals must be given to the Public Service Director at least twenty-four (24) hours in advance of the scheduled burial.
- C. Funerals shall be scheduled for arrival at the cemetery before 4:00 pm. Any late arrivals will be assessed a Saturday rate.
- D. A copy of the burial permit shall be required for all interments, including cremains.
- E. Cemetery personnel shall remove funeral designs and floral pieces as soon as they become unsightly and assume no responsibility for their return.
- F. Burials shall not be permitted on Sunday, New Year's Day, Martin Luther King Day, President's Day, Memorial Day, Fourth of July, Labor Day, Veterans Day, Thanksgiving Day, Christmas Day or any Election Day.
- G. All interments shall require a cement vault except in the case of cremains and infants in a combination Casket/Vault.
- H. Six (6) Cremations or one (1) cremains and one (1) regular burial are allowed per plot.

### **SECTION 4**

#### **MONUMENTS & MARKERS**

- A. The Public Service Director shall designate monuments/marker space. All monuments and markers must have a foundation. Cemetery personnel shall place foundations only after receiving an order and the appropriate fee. The Public Service Director shall have the right to correct any error made in the placement of a monument/marker.
- B. All monuments or markers shall be made of durable granite or bronze. Other materials, such as marble, wood, or steel, are not permitted. Markers may be installed subject to the approval of the Public Service Director or Township Clerk and the Windsor Charter Township Board, and in compliance with the policies established regarding the erection of monuments and installation of markers.

C. The Township assumes **NO** responsibility for assuring that ordered markers and monuments are proper for the area onto which they are to be placed and for names and placement location on the marker.

D. A marker may be placed any time before or after interment if a footing order has been submitted and is in place.

## **SECTION 5**

### **WINTER PERIOD NOV. 1 TO APRIL 1**

A. Artificial arrangements, wreaths, and grave blankets may be placed on grave sites.

B. Decorations remaining after April 1<sup>st</sup> will be **removed** and **disposed** of by the Public Service Director.

### **SUMMER PERIOD APRIL 1 TO OCT. 31**

A. Artificial flowers shall not be placed in the ground during this period. Securely set **Silk** flowers may be placed in an **Urn**.

B. Cut flowers must be placed in above-ground **Urns**.

C. Containers such as glass jars, tin cans, paper fast food cups, plastic milk containers, etc., are prohibited.

D. All flowers will be removed when they become unsightly.

E. Potted plants will be allowed for seven (7) days before and seven (7) days after these Holidays: Easter, Mother's Day, Father's Day, Memorial Day, July 4th, and Labor Day. After two (2) weeks, they will be removed.

F. No bulk landscaping material and/or alterations to the site will be allowed.

## **SECTION 6**

### **PLANTINGS, FLOWERS, SHRUBBERY, AND URNS**

A. No plantings of any sort may take place before the foundation and monuments are permanently in place.

B. Flowers may be planted twelve (12) inches in front and twelve (12) inches behind the monument in a worked-up area.

C. No planting of new shrubbery, evergreen, or trees is allowed.

D. Existing trees and shrubs that are currently planted will be removed once they exceed five (5) feet tall.

E. Urns/planters are permitted and must be placed in line with the monuments so as not to interfere with cemetery maintenance. The placement of urns/planters on any grave is subject to approval by the Public Service Director to ensure there is adequate room for placement and that the urn/planter is made of concrete, clay, or stone. No plastic urns/planters will be allowed, except those on a hanging plant holder (Shepherd's Hook). Urns/planters with no flowers by June 15 will be removed. Owners will have 60 days to claim urns/planters. After 60 days, they become property of Windsor Charter Township and may be disposed of.

F. Any lot owner requesting removal of shrubs and/or trees shall contact the cemetery Public Service Director or Township Clerk and sign a Request/Release Liability form before removal by cemetery personnel.

## SECTION 7

### VIOLATION PROCEDURE

- A. Existing violations of these rules will be tagged.
- B. Lot owners will have 30 days to correct violation(s).
- C. Cemetery staff will correct violations after 30 days.

### FEES

	<b>Mon-Fri</b>	<b>Sat</b>
<b>Full Interment</b>	<b>\$500.00</b>	<b>\$600.00</b>
<b>Cremation Interment</b>	<b>\$150.00</b>	<b>\$200.00</b>
<b>Child Full Interment</b>	<b>\$500.00</b>	<b>\$600.00</b>
<b>Child Combo</b>	<b>\$175.00</b>	<b>\$230.00</b>
<b>Disinterment</b>	<b>\$600.00</b>	<b>\$800.00</b>

**Foundations = Thirty-five Cents (\$0.35) per square inch or a minimum of \$50.00 regardless of size.**

#### **Plot Size**

**Single = 40 X 144 inches**  
**Double = 80 X 144 inches**

**APPROVED BY WINDSOR CHARTER TOWNSHIP BOARD OF TRUSTEES NOVEMBER 25, 2025**